

REPORT of the
NECA Program Committee
Thursday, December 7, 2008, 7:00 pm

1. Call to Order

The meeting was called to order by Chairperson Diane Kazama at 7:03 pm.

2. Roll Call

Present: Chairperson Diane Kazama, Board Member Shizuko Hanaumi, Board President Donald Devaney, Members; Violeta Soriano, Richard Lau, Richard Nagata, Louise Nagata, Amy Tshako, Lacy Shimabukuro, Marion Coste NECA Program Director Jenna Wong and NECA Athletic Coordinator Wendell Oi.

Absent: Karen Ueyama, Kelli Isa, Melanie Mizusawa, Kelly Urata, Kathleen Ebey and Tony Wong

3. Unfinished Business

- a. Honolulu City Lights, December 14, 2008

Registered: 64 people

Description: One trolley is reserved for the 6:30, 7:30, and 8:30 pm rides. One 56 passenger bus reserved to transport members to Honolulu Hale at 5:30 pm. Goodie bags will be donated by Diane Kazama and Donald Devaney. There will also be Santa at the Rec. Center passing out candy canes.

Volunteers: Richard Lau and Richard Nagata will help Jenna Wong goodie bags and van ride. Amy Tshako and Sharon Oshiro will help with the check in at the Rec. Center. Marion Coste will be in charge of check in at trolley ride.

- b. Turkey Shoot Evaluation, November 21

Attendance: 57 members

Date/Time: Friday, November 21, 2008 at 7:00 pm

Description: Archers compete within their age groups, adults, and family. Prizes are given to the 1st, 2nd, and 3rd place archers, except for the family category. Door prizes are given at random. All prizes are gift certificates.

Expenditures: Total revenues \$457.00. Total expenditures \$445.00. Balance \$12.00.

- c. Halloween Happenings Evaluation, October 24

Attendance: 100%

Description: Children "trick or treated" within the Rec Room (which was decorated as a pumpkin patch with houses) to the "houses" to receive goodies. After trick or treating the children were allowed to pick one pumpkin and decorate it on the lanai area. There were other activities such as; face painting, balloon making, shave ice, popcorn and cotton candy.

Expenditures: Total revenue \$1357.00. Total expenditures \$1686.48. Balance (\$329.48)

- d. Change in Meeting Schedule for 2009

Meetings have been changed to 4th Thursday as of January 2009.

- e. CPR-training information

CPR information has been deferred to the next Program Meeting.

4. New Business

- a. Discussion of annual budget for Program Committee

Shizuko Hanaumi presented the expenditures of the Program Committee. She asked the Program Committee to please stay within budget.

- b. New Chairperson, Ms. Lynn Park – newly elected as interim Director
Diane Kazama announced Ms. Lynn Park as the newly elected Director and will chair the Program Committee. Diane Kazama will now be the vice-chair.
- c. February Activity
The Program Committee discussed an activity for February. It was agreed to try a "Movie Night" tentatively scheduled on February 6th or the 20th depending on earlier entertainment of a concert band as recommended by Donald Devaney. The Program Committee will also do a dry run on Friday, January 23, 2009.

5. Announcements

No new announcements

Next meeting will be on Friday, January 23, 2009

6. Adjournment

Meeting was adjourned at 8:30 pm.

Minutes taken by Jenna Wong, Program Coordinator

Reviewed and Accepted by:

Diane Kazama, Chairperson

Date