

**REPORT of the  
NECA Program Committee  
Thursday, October 15, 2008, 7:00 pm**

**1. Call to Order**

The meeting was called to order by Chairperson Diane Kazama at 7:00 pm.

**2. Roll Call**

Present: Chairperson Diane Kazama, Vice Chairperson Dennis Hiu, Members Richard Lau, Lacey Shimabukuro, Karen Ueyama, President Donald Devaney, Ad Hoc Communications Chairperson Marion Coste, NECA Program Director Jenna Wong, NECA Athletic Coordinator Wendell Oi  
Absent: Kelli Isa, Louise Nagata, Richard Nagata, Violeta Soriano, and Tony Wong. (Others may be on the committee but either were not contacted or did not respond to the notice of this first meeting: Kathleen Ebey, Melanie Mizusawa, Amy Tsuhako, Kelly Urata.)

**3. Volunteer Forms**

Please complete, sign, and return for NECA committee records

**4. Calendar of Meetings**

Regularly scheduled 1<sup>st</sup> Thursday meeting may be changed to 4<sup>th</sup> Thursday; however, next meeting will be on November 6.

**5. Review of Upcoming Event: Honolulu City Lights/Trolley Ride**

**Date/Time:** Sunday, December 14, 2008/5:30 pm departure from Recreation Center parking lot by school bus to Honolulu Hale

**Registration Deadline:** Friday, November 21 (No refunds within two weeks of activity unless a replacement is found.)

**Description:** Bus will leave parking lot at 5:30 pm. Those not riding the bus may meet the trolley at Honolulu Hale at 6:30. May have two trolleys if there are enough participants. One trolley will make a round trip while others walk around and enjoy NECA-provided refreshments (water, juice, and cookies) to participants wearing NECA wristbands. Jenna will take refreshments in NECA van. Four or five volunteers from the committee are needed to help set up and serve refreshments. (Dennis H. will check on location of refreshment station.) Return to Rec Center by bus is expected by 9:30 pm.

Thank you, Ms. Coste, for attending tonight's meeting to gather information for inclusion in the November *Newtown Reporter* and for volunteering to be in charge of this special event. Ms. Coste and Jenna will coordinate details.

**Review of Upcoming Events** will be continued.

**6. Committee Responsibilities** (from "NECA Committee Review, Fiscal Year 2007-2008," distributed at August 12, 2008 Annual Meeting)

*"The Program Committee helps evaluate the future program needs of the Newtown Community and constantly monitors existing programs to ensure that they meet their objectives. The PC arranges an annual "master calendar of events" to avoid conflicts in scheduling and in the use of the facilities. This committee encourages resident participation at the planning level to establish a well-rounded program for the Association members.*

--**Special Events** during fiscal year 2007-2008: *These are programs conducted by community volunteers under the director of the NECA Program and Athletic Coordinator. The activities are diversified to satisfy the different interests and age groups. Activities for the past fiscal year included:*

*Halloween Happenings (October)—chaired by Jenna Wong*

*Turkey Shoot (November)—chaired by Wendell Oi*

*Association Christmas Party (December)—chaired by Marion Coste this December*

*Easter Egg Hunt (April)—chaired by Jenna Wong*

*Basketball Shootout (August)—chaired by Wendell Oi*

--**Association-conducted Programs**

*Keiki Club After School Program*

*Keiki Club Intersession All Day Program (Fall, Winter, Spring, Summer)*

*Youth Basketball (Fall, Winter, Summer)*

*Youth Volleyball (Fall and Spring)*

--**Association-sponsored Programs**

*Newtown Boy Scouts Troop 488*

*Newtown Cub Scouts Pack 488*

*Newtown Senior Citizens Club*

--**Sub-contracted Classes**

*These are programs/classes conducted by instructors and independent contractors (fee-for-services) without direct supervision by any of the NECA professional staff. Fee-for-services programs/classes pay a percentage of their gross revenue to NECA to off-set some of the Association's operational expenses. However, the primary liability of the program rests with the independent contractor or the instructor. The current sub-contracted programs and classes are:*

- *Aerobics*
- *Ball Stability Class—no longer available*
- *Ballroom Dancing*
- *Fitness Training Boot Camp—no longer available*
- *Judo*
- *Kempo-Karate*
- *Fitness Center Personal Training Program (one trainer, Aaron Sakai)*
- *Yoga (regular and power)*

--**Miscellaneous Classes, Clubs, and Activities**

- *Newtown Golf Club*
- *Financial Seminars*
- *Real Estate Seminars*
- *Health Seminars*

**7. Review of upcoming events**

**a. Halloween Happening--Jenna**

**Date/time/place:** *Friday, October 24/6:30 sign-in and 7:00 start time: Recreation Room*

**Registration Deadline:** *October 7 (already passed); 6:30 pm check-in; start time at 7:00 pm: 51 registrants*

**Cost:** *\$7 per child*

**Description:** *Children wear costumes and trick-or-treat to different "houses." Each child can paint a 10-12# pumpkin. Dennis H. will pick up pumpkins from Aloun Farms on the day of the activity.*

**b. Thanksgiving Turkey Shoot--Wendell**

*Date/time/place: Friday, November 21, 2008, Recreation Room*

*Registration Deadline: Friday, November 14, 2008*

*Cost: \$1.00 per person*

*Description: Archers compete within age groups (6-8 years olds, 9-10, 11-13, 14-17) and adults (women, men) and families for prizes of gift certificates.*

**8. Brainstorming other activities/suggestions for discussion in January**

- Participants' cost should be close to the actual cost of the activity's expenses (self-sustaining). For the rest of this calendar year, events will be subsidized and advertised costs will prevail.
- Garage sale
- Farmer's Market
- Bake sale
- Movie night with popcorn
- Karaoke night

**9. Meeting was adjourned at 8:45 pm.**

Submitted by,

Diane Kazama, Chairperson  
October 17, 2008