

Newtown Estates Community Associaton
MEMBERSHIP POLICY COMMITTEE MINUTES
Thursday, January 8, 2009

1. **Call to Order: 7:00p.m.**
2. **Roll Call:**
 - Present: Bob Young, Chair, Shizuko Hanaumi, Vice-Chair, Lillian Funamura, Polly Strona, Sharon Oshiro, Florence Lau, Marjorie Okuhara**
 - Absent: Deanne Asato**
3. **Old Business**
 - 3.1 **Review revised “Homeowner Facility Registration Form”**
 - a. **Recommendation: To include, “Additional Facility membership” request requirement for members “exceeding the allotted number of six (6) people per property address. This request will be reviewed by the NECA General Manager prior to membership privilege being approved. There is an “Additional Membership Fee” of \$60 per person, per year, if the request is approved. Vote was 4 to 3.**
 - 3.2 **Review revised “Tenant Registration Form”**
 - a. **Recommendation: To retain the \$15.00 transfer fee to cover the processing cost for each transfer or renewal of membership privileges from a homeowner to his tenant.” Approved by Consensus.**
4. **New Business**
 - 4.1 **ID Theft of copies of personal information in filing cabinet at front office**
 - a. **Need to find out from Gen. Manager whether copies of personal ID items are necessary for files, and if so are they safe?**
 - b. **If items not necessary return to owner or shred them**
 - c. **Items need to be recorded and then returned to owner immediately and not stored in file cabinets.**
 - 4.2 **Addressed the \$300,000 liability insurance for rental use of the facility**
 - a. **Clarification from Gen. Manager for having \$300,000 liability insurance and cost of insurance are needed.**
 - b. **Obtain further information on how often the party room is used for rentals.**
 - c. **Concern for high cost of rental of party room**
 - 4.3 **Ping Pong Tables from Arnold L.**
 - a. **Recommendation to the Board: that Arnold be given a trial period of six months to use the ping pong tables in the party room. Motion by Sharon Oshiro and Seconded by Polly Strona.**

- b. But Committee required that Arnold complete paperwork (“legal”) to insure that he has donated them for NECA’s use and also that he will follow the rules provided by NECA in the use of the ping pong tables in the party room.
- c. Bob Young volunteered to do the paper work for Arnold to complete and sign.

5 Next Meeting: 2nd Thursday, February 12, 2009 at 7:00p.m.

6. Adjournment: 9:02p.m.

Submitted by:

Shizuko Hanaumi,
Vice-Chair

Date